



ROLE DESCRIPTION

Role title:	RAG Officer
Role Category:	Community
Location:	This will be a hybrid role with regular in-person and online meetings, and the opportunity to work from the Students' Union office.
Working hours:	It is anticipated that these roles will require 2-4 hours per week, however workload may be variable across a term.
Contract:	One-year fixed term
Term in office:	23/05/25-30/05/26

Role Purpose

The RAG Officer represents the four elected RAG Charities voted on by student members, elected annually through the SU's elections portal. Your role as RAG Officer is to lead on charitable fundraising activity for the 2 local and the 2 national/international charities elected annually by the student body. As a vital branch of the Oxford SU community, this role will project-manage events, such as the popular RAG Ball, college ball and BOP support services (e.g., running charitable casino stalls), and other activities decided upon in this role. The RAG Officer shall work directly with Charities Officers from within Common Rooms. You will work closely with other Officers and staff members of the Students' Union to ensure activity is inclusive, compliant and reflective of our diverse student members, whilst raising funds for external charity partners.

Role Eligibility and Workload

All students will be eligible to vote and stand for Community Officer positions. A student with charities experience and passion would be ideal for this role.

The expected workload will be approximately 2-4 hours per week of term; however, some work may fall outside of term time and hours may vary depending on projects and meeting requirements. Discussion on workload management can be had with the delegated SU staff link.

Key Stakeholders

- Sabbatical Officer Team
- RAG Committee (correct as of Trinity Term 2025)
- College Common Rooms Charities Officers & Entz/Ball Reps

Responsibilities

- To be a SU Representative and play a key role in the relationship between the Students' Union and students.
- To attend the Freshers' Fair held in Michaelmas Term as a SU representative, promoting your role and ways students can get involved in fundraising for the RAG charities.
- To lead on SU Raise and Give campaigning and fundraising for the four annually elected RAG charities.
- In conjunction with the Sabbatical Officers, to represent students to the University, and external audiences as appropriate.



- To maintain a close working relationship with the wider Sabbatical and Part-time Officer Team.
- To communicate, in collaboration with the SU, with the wider student body of your work, wins and areas that require student input.

Key SU staff support

- Policy and Representation Coordinators
- SU Finance Team
- Student Engagement Team
- Communications Manager

Key skills you will develop in your role

- Project planning
- Campaign management
- Being an effective representative (to various stakeholders with tools such as consultation and data collection)
- Negotiation and assertiveness
- Organisation and time management skills
- Presentation and public speaking skills
- Effective use of social media
- Working independently or as part of a team.
- Budget management

Reward and Recognition

- Essential and additional training (co-chosen between volunteer and SU Staff)
- Work-related reimbursements
- Community engagement facilitation
- References and CV support