



ROLE DESCRIPTION

Role Category:	Equity Officer
Location:	This will be a hybrid role with regular in-person and online meetings, and the opportunity to work from the Students' Union office.
Working hours:	It is anticipated that these roles will require 2-4 hours per week, however workload may be variable across a term.
Contract:	One-year fixed term
Term in office:	23/05/25-30/05/26

Role Purpose

Equity Officers represent student members from marginalised student communities. You will work on policy making, campaigning and lobbying in conjunction with other Officers, on equality and community-based issues at the University of Oxford. As an Oxford SU representative, you may from time-to-time work with the Sabbatical Officer team on committee agenda items which concern relevant student communities following SU-provided induction and training. As Chair of an associated RepCom (a space for marginalised or specific student communities to come together, organise, and propose policy), you will be the representative for your associated student group and be responsible for spearheading change and representing student voice in this area. As an Equity Officer, you will lead efforts to advance equality across the University of Oxford and Oxford SU.

Role Eligibility and Workload

The criteria for running for any of the Equity Officer positions is self-definition as a member of the representative group. Oxford SU works on self-definition, promoting inclusivity, and advocating for a diverse range of voices and identities within the university community.

The expected workload will be approximately 2-4 hours per week of term; however, some work may fall outside of term time and hours may vary depending on projects and meeting requirements. Discussion on workload management can be had with the delegated SU staff link.

Key Stakeholders

- Sabbatical Officer Team
- College Common Rooms
- RepComs and associated Reps
- Equality and Diversity Unit
- Student Welfare and Support Services (SWSS)

Responsibilities

- To be a SU Representative and play a key role in the relationship between the Students' Union and students.
- To Chair and support at least 1 associated RepCom per term and organise actionable outcomes.
- To attend the Freshers' Fair held in Michaelmas Term as a SU representative, promoting your role and ways students can get involved.
- To campaign, lobby, and support policy development on related issues at Oxford.



- In conjunction with the Sabbatical Officers, to represent students to the University, and external audiences as appropriate.
- To organise, collect feedback on and review consultations relevant to University Task and Finish Groups.
- To maintain a close working relationship with the Welfare, Equity and Inclusion Sabbatical Officer and the wider Sabbatical and Part-time Officer Team.
- To communicate, in collaboration with the SU, with the wider student body of your work, wins and areas that require student input.

Key SU staff support

- Policy and Representation Coordinators
- SU Advice Team
- Student Engagement Team
- Communications Manager

Key skills you will develop in your role

- Project planning
- Campaign management
- Being an effective representative (various stakeholders with tools such as consultation and data collection)
- Negotiation and assertiveness
- Organisation and time management skills
- Presentation and public speaking skills
- Effective use of social media
- Working independently and as part of a team

Reward and Recognition

- Essential and additional training (co-chosen between volunteer and SU Staff)
- Work-related reimbursements
- Community engagement facilitation
- References and CV support